



**NATIONAL INSTITUTE OF FOOD TECHNOLOGY, ENTREPRENEURSHIP
AND MANAGEMENT-THANJAVUR (NIFTEM-T)**
(An Institute of National Importance under
Ministry of Food Processing Industries, Government of India)
Pudukkottai Road, Thanjavur - 613005

GENERAL RULES AND REGULATIONS FOR STUDENTS

Every student must

- Cultivate and maintain a vibrant academic, intellectual, cultural, and social atmosphere during their stay at NIFTEM-T.
- Adhere to the institute's rules and regulations, discharging responsibilities as a student with diligence, fidelity, and honor.
- Refrain from any act of indiscipline within the institute and hostel premises, maintaining good behavior and conduct.
- Avoid possessing, consuming, or distributing alcohol, narcotics, psychotropic substances, or tobacco. "NIFTEM-T Campus is a substance-free zone."
- Maintain peace in the Institute and do not damage, deface, or remove institutional assets, or disturb or injure any person under the pretext of celebrating/inducting/pledging or for any other reason like rivalry, etc.
- Be polite to everyone.
- Enter and leave classrooms with the teacher's permission.
- Attend all classes, including the first and last day of the semester. Unauthorized absences will be viewed seriously.
- Be punctual and maintain full attendance; a minimum of 80% physical attendance is required to be eligible for end-of-semester examinations.
- Wear formal attire (as per the dress code) and maintain a clean-shaven appearance with a decent haircut (for men) at all times on campus.
- Always wear and carry their identity card for verification purposes.
- Refrain from collecting money from fellow students without authorization from the institute's authorities.
- Avoid engaging in anti-national, anti-social, communal, or immoral activities.

Signature of the Student

Signature of the Parent / Guardian

Every student must

- Not convene or attend unauthorized meetings within the institute.
- Not bring outsiders onto the campus
- Keep the institute and hostel premises clean; refrain from scribbling on desks, boards, or walls.
- Not possess or burst firecrackers within the institute or hostel premises.
- Not indulge in eve-teasing, which is a cognizable offense punishable by law with serious consequences. It is strictly prohibited within the institute and punishable whether committed inside or outside the campus.
- Maintain silence on campus.
- Refrain from creating, distributing, or circulating unauthorized notices, pamphlets, or leaflets within the campus.
- Not enter the unauthorized areas.
- Not possess items that may cause harm or injury to others.
- Refrain from taking the law into their own hands.
- Follow all institute timings, including class, residence, and mess timings.
- Report any violation of rules and regulations to the authorities. Violation of the above rules will result in severe disciplinary action.
- Students are not allowed to use powered vehicles (motorcycles, scooters, cars, etc.) inside the institute premises.
- The institute promotes healthy and corporate living with moral values. Students are expected to maintain friendly relationships with faculty members, seniors, and juniors.
- For grievance redressal, students can contact their respective coordinators or other authorities.
- The institute provides the necessary infrastructure and amenities for the healthy development of the soul, mind, and body of every individual.
- The rules and regulations aim to ensure harmonious living, self-discipline, and values of honesty, integrity, and responsibility in students for a successful future as young, vibrant professionals.

Signature of the Student**Signature of the Parent / Guardian**

Dress Code

Men should wear,

- Formal trousers, shirts and shoes within the campus.
- T-shirts and jeans (including cargo) are not permitted.
- University uniform (Blue blazer) during Institute functions and special occasions.
- Lab coat/workshop uniform when attending labs or workshops.

Women should wear,

- Salwar kameez or churidhar with dupatta.
- University uniform (Blue blazer) during Institute functions and special occasions
- Lab coat/workshop uniform when attending labs or workshops.

Class Attendance

- Students are advised to attend all classes; 100% attendance is desirable.
- A minimum of 80% physical attendance is required to be eligible to write examinations.

Students are not allowed to loiter around the campus during class hours or free hours.

Signature of the Student

Signature of the Parent / Guardian

Library Facilities:

- Students can borrow books by producing ID cards.
- Maintain silence in the library.
- Books can be borrowed for 21 days.
- Students should return the books to the library and clear their library dues at the end of each semester.
- Students should clear their pending dues at the end of each semester to register for the next semester.
- Borrowing journals, reference books, or project reports is not permitted.
- Borrowers are expected to return books on or before the due date stamped on the issue label.
- Books returned after the due date will be charged an overdue charge of Rs.1/- per day.
- Books may be returned on all working days. Absence from the University shall not be an excuse for any delay in returning books.
- Books returned shall not be reissued to the same person on the same day of return.
- Library books are to be used with utmost care and returned without any damage. Damaged books shall not be accepted.
- The Library is under surveillance with the aid of video cameras.
- In case of loss of a book by any student, double the cost of the book will be recovered, or the book may be replaced with the latest edition.
- The library accepts donations of manuscripts, books, and journals that are found useful to students.
- Students are not allowed inside the library without adhering to the proper dress code.
- Usage of mobile phones is not permitted inside the library.
- Book transaction hours are between 9:30 AM to 5:00 PM. The library is provided with a photocopy machine for library materials on a payment basis.

Changes effected in rules from time to time will be binding on all students. Deviation from these instructions may result in disciplinary action, including expulsion from the hostel

Signature of the Student

Signature of the Parent / Guardian

DECLARATION BY THE STUDENTS

I, Mr./Ms./Mrs. _____ Son/Daughter of _____,
has registered for the First year BTech (Food Technology) in the academic year 2026-2027 of
National Institute of Food Technology, Entrepreneurship and Management,
Thanjavur (NIFTEM-T), do hereby declare that, if I violate any of the above rules, I agree that
I am liable to be expelled from the institution.

Place: Thanjavur

Date:

Signature of the Student

Signature of Parent

Address of the Local Guardian: